

## REACH

**Instructor:** Ms. Kelley Maenpaa  
**Room:** Z- 7 **Telephone:** (909) 388-6419 Ext. 6231  
**E-mail:** kelly.maenpaa@sbcusd.com  
**Prep Period:** 6<sup>th</sup>: 1:41 p.m. - 2:39 p.m.

### **Class Description**

REACH is a state adopted corrective reading course. This is a complete program designed to help students master the essential skills they need to not only read well and write well, but to learn well. The course spans two class periods so that students receive the most effective instruction. Our primary goal is to enable students to reach their reading grade level as quickly as possible. As soon as a student is ready to “exit the program”, he or she is placed appropriately.

### **Resources**

All learning materials, such as student books and workbooks, will be provided. Because there is very little work assigned *outside* of school, it is vital that students come to class everyday and arrive on time.

### **Materials Needed**

- 3 ring binder
  - This can be used for multiple classes, but there must be a section designated for REACH.
- Blue and/or black pens
- Pencils

### **Evaluation/Grading**

Assessments will include in class assignments, quizzes, and tests. Grades will be assigned on the point system as follows:

A = 90 – 100%


B = 89 - 80%

C = 79 – 70%

D = 69 – 60%

F = 59 and below

## Class Guidelines

 **Above all, everyone will show respect. Be respectful to yourself, to your peers, to staff and faculty, and to school property. This is non-negotiable.**

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- ❖ Arrive on time to class. Instruction will begin when the bell rings, at which time all students should be in their seats, with their class materials, and ready to work. To ensure an optimal learning environment, students should remain in their seats unless given permission to do otherwise.
- ❖ Students may bring water to drink. All other snacks and drinks must be covered and put away before coming inside the classroom.
- ❖ Refrain from using cellular phones, PDAs, music players (including iPods), and video games while in class.
- ❖ Maintain class-appropriate language and mature behavior. Profanity, put-downs, and/or slurs will not be tolerated. It is imperative that everyone know the difference between language appropriate for the work place, and therefore school, and language among friends.
- ❖ Do not deface or destroy school property and/or materials.
- ❖ Avoid personal grooming, sleeping, and talking out of turn in class. At all times, students should be focused and on task.
- ❖ Class participation is essential for the most effective learning experience. It is the student's duty to come to class prepared and ready to learn.
- ❖ Students bear the responsibility to complete all work every day whether points are awarded or not. Should a student need to miss class, it is his/her responsibility to contact the teacher for the work that was done during his/her absence.
- ❖ Students are expected to observe academic honesty. Plagiarism and cheating will not be accepted in any form.
- ❖ All school rules are to be followed both inside and outside of the classroom.

Note: All policies may be subject to change due to teacher or school policy changes and/or discretion.

## Consequences

**First Offense:** Verbal warning

**Second Offense:** Student conference (with possible seat change) and/or parent/guardian contact

**Third Offense:** Parent contact with possible class suspension

**Fourth Offense:** Parent conference with possible class suspension

**Fifth Offense:** Administrative referral

“The whole purpose of education is to turn mirrors into windows.” - Sydney J. Harris

## The Partnership Promise

*All students deserve the opportunity to strive for academic excellence. During this unique period where curiosity repeatedly meets achievement, students are continually learning more about themselves and the world around them. As a teacher, it is more than just my job to help them in this quest; I hold myself accountable as both an educator upholding the principles of social justice, as well as an individual in a democratic society.*

*The symbiotic nature of teaching allows for the ultimate exchange of ideas. This is not just optimistic idealism: this is the reality that can be brought forth with the hard work and participation of a room full of learners – teacher and students alike. With a foundation of compassion, fairness, and firmness, I resolve to keep the classroom a safe haven. It will always be a place for knowledge to flourish and friendships to forge.*

*A teacher can forever alter the course of her students' lives. The best teacher will ensure that her actions are advantageous and thus, her students well-prepared to greet every challenge with the understanding and confidence of a true scholar. This is my mission.*

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In order to have a successful year together – student, teacher, and supporters – it is my hope that we can work as a team to create a positive atmosphere for all. In order to do that, I realize that communication among each of these key players is essential. Therefore, I would like to extend my end of this agreement:

- ✚ **I resolve** to treat my students with compassion, fairness, and firmness. I am open-minded and willing to be flexible to meet the needs of each student.
- ✚ **I resolve** to earn the respect of all of my students, just as each of them will earn mine and that of one another. Respect is not a gift to be given away without trust. The student-teacher collaboration cannot thrive without mutual respect.
- ✚ **I resolve** to keep the classroom a safe sanctuary. Walking through the door and into our classroom means leaving negativity behind. We are here to learn in an environment that is always encouraging and stimulating.
- ✚ **I resolve** to create an interesting and demanding English class. There will be much to do everyday; I will endeavor to make learning the fun activity that it is.
- ✚ **I resolve** to be committed to teaching every student, every day to the best of my abilities. I am dedicated to being a lifelong learner, just as I am a lifelong teacher.
- ✚ **I resolve** to be available for any help a student may need. With advance notice, I am willing to assist with tutoring before school, during lunch, and after school.
- ✚ **I resolve** to keep parents and guardians involved at all times – not all only when problematic issues arise, but also to celebrate the many great achievements we are bound to experience this year.

✚ **I resolve** to respond to all communication from students, parents, and guardians within a 24 hour time frame, barring any unforeseen circumstance. I welcome the opportunity to discuss your student's progress.

These are just some of the ways that I will be constantly striving to ensure that everyone is achieving their goals. Again, do not hesitate to contact me. I truly do enjoy hearing from students' parents and guardians.

Please sign the third and final page of this Partnership Promise so that I know you are familiar with it. Send it back with your student as soon as possible.

Thank you!

Kelley Maenpaa

English Teacher

**Telephone:** (909) 388-6419 Ext. 6231

**E-mail:** [kelley.maenpaa@sbcusd.com](mailto:kelley.maenpaa@sbcusd.com)

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I/We have read the entirety of The Partnership Promise and am/are retaining pages 1 and 2 for my/our records. I/We have also read the Welcome Letter and am/are aware of the teacher's contact information.

**Video Permission**

A small number of videos will be used throughout the course in order to support the curriculum. All videos will be directly related to subject matter and have been screen to maintain appropriate content. All videos will be SBCUSD compliant.

**Student Name:** \_\_\_\_\_ **Class Period:** \_\_\_\_\_

**Name(s) of Parent(s) or Guardian(s):**

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**Signature(s) of Parent(s) or Guardian(s):**

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**Contact Information**

- Preferred Telephone Number:
  
- Preferred Email Address:

**Questions**

**Comments**